



## County of San Diego, Planning & Development Services

# APPLICANT'S GUIDE TO ADMINISTRATIVE PERMIT FOR GATES, FENCES AND WALLS

### ZONING DIVISION

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**PERMIT APPLICATIONS AND PERMIT COVERSHEETS:** Discretionary Permit Applications are listed on this webpage: <http://www.sandiegocounty.gov/content/sdc/pds/zoning/ZoningPermits.html>. Each link opens a specific Permit Coversheet that provides important information on fees and deposits, links to forms, specific instructions and submittal requirements for that Permit Application. We suggest that you refer to these Permit Coversheets frequently when preparing and/or applying for a permit as they are regularly updated.

## PART I: FORMS AND DOCUMENTS

Please refer to the Permit Coversheet at the webpage above which is listed under "ADMINISTRATIVE PERMITS". The direct link to the Permit Coversheet is also listed below for your convenience.

[http://www.sandiegocounty.gov/content/dam/sdc/pds/zoning/formfields/ESUB\\_AD\\_Fence\\_Height.pdf](http://www.sandiegocounty.gov/content/dam/sdc/pds/zoning/formfields/ESUB_AD_Fence_Height.pdf)

## PART II: PLOT PLANS AND ELEVATIONS

**PLOT PLANS:** All plot plans must contain the information listed on PDS-090 (Minimum Plot Plan Information). In addition, include any other information which may be pertinent to your specific request, as well as all of the following:

- **Dimensions/Distances:** Show the following dimensions/distances: All property lines, width of roads and easements, structure setbacks, distance of fence/gate/wall(s) from property lines and from centerlines of streets.
- **Structures:** Show all existing structures and their uses (i.e. dwelling, shed, pool, garage, fences, walls, trash structures, etc.).
- **Parking, Pedestrian and Vehicular Circulation:** Show driveways and parking areas. For Commercial, Industrial or Multi-Family uses; show walkways, driveways, entrances, exits and parking lot areas with all dimensions. Label handicapped parking. Show parking for service and delivery vehicles and loading and unloading areas.
- **Tennis Court Lighting:** Show height and location of all poles and fixtures. Include description or brochure of fixture.

**ELEVATIONS:** An elevation is required showing the gate and gate entry structure with dimensions and heights. For fences and/or walls, an elevation of a typical fence/wall section is required, including pilaster posts if used, with dimensions and heights. Include any lighting fixtures or finials which will be part of the fence/wall.